

## **NOTICE**

**WHAT SHOULD YOU DO NEXT?** If you disagree with the enclosed determination, you must request a hearing by filing an appeal. Follow the instructions on the back of the determination for filing an appeal.

If your hearing is to be held in Madison, there is a free legal service available to help you, the UW Unemployment Compensation Appeals Clinic. This clinic is NOT a part of the Wisconsin Department of Workforce Development.

**Do not wait for an appointment with the Unemployment Compensation Appeals Clinic to file an appeal. Please be aware of the deadline to appeal on the bottom right corner of your determination letter.**

The Unemployment Compensation Appeals Clinic, Inc., a private non-profit charitable organization, advises and represents parties like you that have been denied unemployment benefits. You can make an appointment with a UC Appeals Clinic advocate by calling 2-1-1 or (608) 246-HELP if you are outside the (608) area code. All appointments are scheduled for Monday evenings at the Labor Temple in Madison, 1602 S. Park Street. Please bring all your paperwork to your appointment.

At the Unemployment Appeals Clinic, representation is provided by advocates who are trained law students and others. Attorneys provide consultation and oversight for the advocates, but do not represent clients at the hearings. Not all cases are accepted, but everyone receives counseling and written materials that can help at a hearing. There is no charge for the representation. However, you may have to pay for subpoenas of witnesses, copying costs and other expenses if necessary.

*The Appeals Clinic does not discriminate on the basis of race, creed, sex, or other factors not relevant to eligibility for unemployment insurance. The Appeals Clinic does not receive funding from the state of Wisconsin.*